



ASSISTANT COACH JOB DESCRIPTION

POSITION – ASSISTANT COACH (GB NATIONAL TEAM)

OBJECTIVE: Under the guidance of the British Para Ice Hockey Association, perform Assistant Coach duties for the Great Britain National Team

QUALIFICATIONS

- Strong hockey background in playing, coaching, evaluating.
- Strong background in working with disabled athletes.
- Understanding of Para coaching, classification, technology, and equipment
- Excellent internal and external (public) communication skills
- Knowledge of IIHF and World Para Ice Hockey sport specific rules and regulations
- Strong interest and commitment to athlete development.
- Ability to work with fellow coaching personnel.
- Ability to communicate on and off-ice requirements to players and parents.
- Available to meet time requirements.
- Strong interpersonal and problem-solving skills
- Calmness under pressure and ability to work in a demanding environment during qualification phases, pool games, and relevant World Championships campaigns.

JOB RESPONSIBILITIES

- Assist with player evaluation and the player selection process.
- Assist with planning, organising, and conducting practices.
- Assist with pre-game preparation.
- Assist with the operation of the team during the games.
- Assist with scouting and evaluation of opponents.
- Assist with the supervision of players off and on the ice.
- Assist with the formulation of the game plan.
- Submit a year-end report to the head coach containing player observations.
- Coach the team in all games and practices.
- Establish rules for the team and oversee the supervision of the players.
- Work with the other Coaches, Team Manager, staff, and leaders to create and maintain a professional, inclusive, and safe culture with team-collaborated goals and standards
- Report to the head coach.

PRE TOURNAMENT RESPONSIBILITIES

- With the coaching team, design a world class training program to prepare all team members and on-ice staff for optimal readiness for world championship standard events
- Initiate and maintain contact with all selected players to review and track training progress
- Assist with the planning of, and participate in, training camps and preparation activities
- Be familiar with the Player Agreement and the roles and responsibilities of the Team Manager and team staff
- Support the design of strength and conditioning programs, and use of technology, for player analysis and performance
- With the support of the coaching team conduct player assessments to assist with player specific training programs and required resources
- Work with the Team Manager, staff, and leaders to create and maintain a professional, inclusive, and safe culture with team-collaborated goals and standards
- Communicate regularly with appropriate staff and team medical staff and immediately notify them of any inconsistencies or concerns related to players

DURING TOURNAMNET RESPINSIBILITIES

- Execute, where required, BPIHA policies and procedures such as, but not limited to, alcohol, drugs, bullying, hazing and harassment
- Support the Coaches and Team Manager in their roles as the leads for the team
- Assist team staff in maintaining the safety and security of Great Britain players
- Ensure all player injuries, whether during practice or games, are immediately reported to the team medic for appropriate management of injury
- Travel to and from the World Para Ice Hockey 'World Championships' or equivalent as part of the Great Britain National Team
- Lodge with the team delegation for the entire duration of the World Para Ice Hockey 'World Championships' or equivalent.

KEY PERSONNEL ATTRIBUTES

- High degree of personal and professional integrity.
- Tact and diplomacy balanced with the capability to make decisions.
- Ability to deal with sensitive matters while maintaining confidentiality and meeting strict and established protocols.
- Engender respect from athletes, officials, owners and others involved in the sport
- Ability to balance priorities and competing deadlines from various stakeholders, while often working to short deadlines.
- A commitment to follow the principles espoused in the Code of Conduct.
- Actively support and manage a diverse and inclusive culture.

TIME COMMITMENT

- Monthly practices and/or games; approximately 1–2 days in duration.
- Tournaments (home and away).
- Attend team/association meetings as required.
- Check emails and answer any enquires in a timely fashion, approximately 2 hours a week.